CCMSD Board of Trustees Meeting Minutes

Crook County
Medical Services District

Date: June 26, 2026
Time: 11:00 AM
Location: CCMSD / Remote Participation, Sundance State Bank Meeting Room, Sundance, WY
Meeting Type: Regular Board Meeting

In Attendance: Sandy Neiman, Sharon Coleman, Marlene Edwards, Brent Fowler, Robin Hibbard (via remote) Kara Ellsbury-Legal, Micki Lyons-CEO, Cody Hartl-CFO, Patrick Pollino-Director of Infrastructure.

Call to Order at 11:00a

Meeting called to order by Sandy Neiman, Board Chair

Public Comments

There are no public comments

Approval of Agenda

Motion: Approve agenda, by Marlene Edwards and Seconded by Brent Fowler. Result: Motion carried.

Approval of Prior Meeting Minutes. Motion to approve minutes by Brent Fowler and seconded by Sharon Coleman.

Prior meeting minutes (May 28, 2026) approved, as motion carried. Noting that future minutes will spell out abbreviations and symbols for clarity.

Financial & Operational Review by Cody Hartl CFO (See attachments)

Board reviewed financial dashboards, hospital operations, clinic performance, accounts receivable, cash flow, contract labor, and budget performance.

Key Operational Highlights: Cody Hartl (CFO)

Hospital revenues remained strong; long-term care performance remained favorable; contract labor continues a downward trend overall.

Financial Performance

- Long-Term Care census and revenues remain strong.
- Hospital revenues and profitability continued to trend positively.
- Clinic operations remain comparable to prior-year performance.
- Contract labor expenses increased slightly during May but continued with an overall downward trend.
- Accounts Receivable remains a major organizational focus.
- Cash remains tight, although approximately $600,000 in Medicare collections is expected in the near term.

Accounts Receivable

- A/R balance remained approximately $5.9 million as of June 22, 2026.
- Board members emphasized that reducing A/R would alleviate many current cash flow concerns.
- Motion to Transfer $10,000 from the General Account to the Cost Report Account was made by Brent Fowler and seconded by Sharon Coleman. Result: Motion carried.

Board of Trustees Funds

- Current Board of Trustees account balance reported at approximately $412,000.
- Board discussed maintaining reserve funds while creating dedicated cost report reserves.

Financial Approvals

Motion: Brent Fowler motions to approve financial reports and seconded by Marlene Edwards Result: Motion carried.

Payroll

Motion: Motion to ratify payroll is made by Brent Fowler and seconded by Sharon Coleman. Result: Motion carried.

Board Treasurer Report by Sharon Coleman.

Moorcroft Account Balance = $2,978.40

Mil Levy Balance = $155,433.93

Motion: Brent Fowler motions to accept the board treasurer report and it is seconded by Marlene Edwards. Result: Motion carried.

5. CEO Report-Micki Lyons CEO

- Providers participated in an Ultrasound Training
- New provider expected to start, in Moorcroft Clinic during July, pending credentialing completion.

Rural Health Transformation Program (RHTP) (See attachments)

The CEO provided a detailed overview of upcoming Wyoming RHTP funding opportunities.

Potential funding categories discussed included:

- 24/7 Emergency Department operations
- Rural stroke and trauma imaging services
- Dialysis services
- Hub-and-spoke partnerships with larger hospitals
- Ambulance service initiatives
- EMS regionalization

- Community EMS services
- Healthcare technology investments
- Care coordination and remote patient monitoring

Potential funding opportunities discussed exceeded several million dollars depending on qualifying projects. Applications open July 1, 2026.

QAPI Plan for the hospital and organization was presented. See handout.

OLD BUSINESS

Collections & Bad Debt

Motion: Motion to approve placement of $91,959.58 into collections is made by Brent Fowler and seconded by Sharon Coleman. Result: Motion carried.

NEW BUSINESS

Mill Levy Request

Trustee account balances and reserve funding discussions reviewed. No separate motion recorded.

Provider Contracts & Credentialing

Reviewed Kristi Hammersley contract renewal and Bob Cummings credentialing reappointment. Result: Approved.

Policy Approval (Patient Record Access)

No policy approval action was recorded in the transcript.

Capital Planning & RHTP Funding Request

Extensive discussion regarding RHTP funding, EMS projects, technology investments, dialysis opportunities, care coordination initiatives, and future capital planning.

Budget Review (FY 2027)

Motion: Brent Fowler moves to approve FY2027 final budget as presented and seconded by Robin Hibbard Result: Motion carried.

Board Discussion

Discussed parking concerns, community healthcare access, laboratory services, recruitment efforts, and patient service improvements.

- Healthcare access limitations in neighboring communities.
- Laboratory service availability.
- Parking concerns for patients and visitors.

- Employee parking practices.
- Recruitment opportunities and staffing discussions.
- Upcoming July Board meeting scheduling.

Next Meeting: July 30, 2026 at 11:00 AM. Sundance Bank Meeting Room

Motion to move into Executive Session at 1:05 PM by Marlene Edwards and seconded by Sharon Coleman. Motion carried.

Regular meeting resumes 1:24p

Motion to adjourn by Brent Fowler and seconded by Marlene Edwards. Motion carried and meeting ends 1:26p.

Respectfully Submitted,

D. Marlene Edwards

____ Date: ____________

Sandy Neiman

____ Date: ____________

D. Marlene Edwards