

Crook County Medical Systems District Board of Trustees Meeting
December 4, 2025 11:00a

Meeting call Ed to order, at 11:00a by Board Chair, Sandy Neiman

Present: Sandy Neiman, Robin Hibbard, Legal-Kara Ellsbury, Infrastructure Director-Patrick Pollino, CEO-Micki Lyons, CFO-Cody Hartl, Brent Fowler, Marlene Edwards, Sharon Coleman attends in person until 12:11 and then via phone.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Move to approve agenda by Robin Hibbard and seconded by Brent Fowler. Motion carried.

OFFICER ELECTIONS

Nominations as follows:

Sandy Neiman, Board Chair, by Robin Hibbard and seconded by Brent Fowler. Motion carried.

Marlene Edwards, Secretary, by Robin Hibbard and seconded Brent Fowler. Motion carried.

Sharon Coleman, Treasurer, by Brent Fowler and seconded by Robin Hibbard. Motion carried.

ANNUAL CONFLICT OF INTEREST AND CONFIDENTIALITY

Trustees sign these forms annually and they are collected by CEO, Micki Lyons.

APPROVAL OF MINUTES OF THE OCTOBER 31, 2025 Board Meeting

To include corrected financials, to be accepted as presented.

Motion by Robin Hibbard and seconded by Sharon Coleman to approve the minutes as revised. Motion carried.

Motion to move, corrected amount to \$7,000 and ratify transaction, from Moorcroft account to the General fund by Brent Fowler and seconded by Sharon Coleman. Motion carried.

FINANCIAL REPORT-Cody Hartl CFO

Dashboards are enclosed and are reviewed noting Long Term Care profit and loss fluctuate with need for contract labor.

Clinics trended lower.

Hospital profits continue strong, with a lower trend in inpatient, acute and swingbed days.
340B Revenue was up averaging \$40-50,000 each month.
Vila's balance \$109,000 owed, of which \$66,000 was from last billing, with \$25,000 received.
Balance is to be paid each month.
EBIDA continues to be affected by Contract Labor and continues to trend similarly to last year.
Accounts Receivable reveals the gross is slightly elevated and the net is slightly down.
Collections continue with new registration staff freeing up business office coder. After today's (12/4/25) checks the AP balance is \$1.2 mil
Cash on hand remains tight and slightly elevated.
Estimated settlement from Medicare is \$365,378.
Medicare Cost report of \$251,000 is to be received in February 2026.
See attached Balance Sheet and Profit Loss.
Over the next month, \$500,000 Medicaid/Medicare and \$552,000 Nursing Home Gap.
Discussion revealed a plan for management to continue to keep finances in check while times are lean.
More discussion on staffing and costs.
Aging is reviewed.
Motion to accept the financial report with impending update is made by Robin Hibbard and seconded by Brent Fowler. Motion carried.

BOARD OF TRUSTEES TREASURER'S REPORT-Sharon Coleman

Report is tabled at this time.

Motion to ratify payroll by Robin Hibbard and seconded by Brent Fowler. Motion carried.

CEO REPORT-Micki Lyons

Insurance has increased.
The ChargeMaster review is in progress.
Increases in Long Term Care charges has gone into effect.
The Benefits, Open Enrollment for staff is in progress, and will run through December 12, 2025.
There is an 8% premium increase with Leavitt, LLC.
In house physical therapy starts the end of December 2025.

POLICY REVIEW

Conflict Resolution is being prepared for the next board meeting.
See handouts on Consent to Use Protected Health Information, HIPPA and Medical Marijuana.
Motion by Robin Hibbard and seconded by Brent Fowler to approve policies as presented.
Motion carried.

OLD BUSINESS

Provider Recruitment

The Wyoming Health Resource offers free assistance for provider recruitment.

The new deal plan is not available until the new year, per Chip Neiman.

NEW BUSINESS

Strategic Plan Update

Planned meeting with Dr Waddell to review a summary being made dependent on cash flow.

BOARD DISCUSSION

NEXT MEETING

January 9, 2026 11:00a Sundance Meeting Room

EXECUTIVE SESSION

Motion to move into Executive Session for purposes of discussion, according to Statute 16.4.405 legal advice, litigation, and personnel, by Robin Hibbard and seconded by Marlene Edwards. Motion carried at 1:15p

2:15p meeting returns to regular session.

Motion to adjourn meeting by Robin Hibbard and seconded by Brent Fowler. Motion carried. Meeting adjourns at 2:16p