CROOK COUNTY MEDICAL SYSTEMS DISTRICT BOARD MEETING MINUTES OCTOBER 31, 2025

Meeting called to order, at 9:05a by Board Chair, Sandy Neiman

Present: Sandy Neiman, Robin Hibbard, Legal-Kara Ellsbury, Infrastructure Director-Patrick Pollino, Micki Lyons-CEO, Cody Hartl CFO, Brent Fowler, Marlene Edwards, Sharon Coleman

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Motion made by Robin Hibbard to approve the agenda as presented, and seconded by Brent Fowler. Motion carried.

APPROVAL OF MINUTES
October 3, 2025

Motion made to approve minutes as written, by Brent Fowler and seconded by Robin Hibbard. Motion carried.

FINANCIAL REPORT by Cody Hartl CFO
SEE ATTACHED FINANCIAL REPORTS

Long Term Care had its best month in the last five months. Contract Labor rates were down.
Clinic visits were increased during the year, but decreased during the month of September.
Hospital Days were increased and Contract Labor was decreased in September.
340B revenues were decreased in September, but appears to be related to timing
EBIDA in September was good.
Acute Care contract labor was decreased and Revenues were increased. September was a strong month.
Days AR remain consistent
Coder started October 6, and reports each day to Julie and Cody status on work for the day.
Cash on hand remains tight.
Medicare settlement (expected June or July 2026) is currently projected at $212,000.
Horizon services are completed.
HCCS continues to aid in catch up and work on ER and Outpatient.
Cerner monthly cash collections was down in September compared to previous two months.
Profit/Loss net for September $126,726.
Balance Sheet is enclosed.
Check Review is also enclosed.

Accounts Payable 10/24/2025 is $1,271,261.31
Cash collections remain a priority.
Long Term Care report to be prepared next Monday.
Motion was made by Brent Fowler to accept the financials as presented with the remainder of the Financials to be reviewed at the next meeting and was seconded by Marlene Edwards. Motion carried.

PAYROLL

See handouts. Contract Labor is decreased for September.

Motion by Robin Hibbard to ratify payroll and seconded by Brent Fowler. Motion carried.

BOARD OF TRUSTEES TREASURER REPORT-SHARON COLEMAN

Mil levy	$50,692.99
Moorcroft Acct	$6,568.26
Trustee Acct	$183,420.20

Robin Hibbard moves to transfer $4,000.00 from the Moorcroft Acct to the General Fund. Motion was seconded by Sharon Coleman. Motion carried.

Marlene Edwards motions to transfer $180,000.00 to the general account from the Trustee Account. Motion seconded by Brent Fowler. Motion carried.

Robin Hibbard motioned to approve the Treasurer report and motion was seconded by Brent Fowler. Motion carried.

CEO REPORT - MICKI LYONS

The lab has finished the health fair October labs with good participation. Pine Haven has requested an additional draw date and that’s being discussed.

EWC CNA class is in progress with a full class.
CCMSD is developing a CNA class to be offered in the future.

Charge Master is in review. RediHealth is doing an 8-12 week review that will produce suggestions regarding possible charges missed, increased, etc. This is paid for by the Wyoming Hospital Association.

Long Term Care Family Council facilitated family notification on the increase in patient rates.

A fulltime Physical Therapist has been hired and will be starting December 29, 2025.

There has been no word from the Legacy data plan. Information collection continues.

340B Cody continues to monitor trends and is in contact with Pillr Health.

Project plans for Cody and Patrick will be tracked in case of an emergency need, in their absence.

POLICY REVIEW

See policies enclosed:

- Audits and monitoring - approved
- Consent to use Protected Health Info
- Conflict Resolution - approved

Resend approval of consent to use PHI pending legal counsel review, with approval at next board meeting.

OLD BUSINESS

Health Insurance benefit is to increase 8% from last year. A meeting with Leavitt LLC, is planned for next week to finalize the plan.

NEW BUSINESS

Health Insurance Bank Account is to be opened to keep payments for claims in one account. The payments will be by transfer or check. Brent Fowler motions said plan and Robin seconded the motion. Motion carried.

BOARD DISCUSSION

Sandy Neiman notes that Chip Neiman is interested in a discussion with the board to aid in exploring and facilitating possibilities for CCMSD to apply for monies of ‘The One Big Beautiful Bill’. Additions and renovations are possibilities. It was noted that the roof, generator, and HVAC head up the priorities. Sandy will check with Chip regarding grants.

NEXT MEETING: **December 4, 2025 11a Sundance Meeting Room**

Motion made by Robin Hibbard to move into Executive Session for purposes of discussion, according to Statute 16.4.405 legal advice, litigation, and personnel. Motion was seconded by Brent Fowler. Motion carried at 10:57a

Return to regular session at 11:34a

Motion to adjourn meeting by Robin Hibbard and seconded by Brent Fowler. Motion carried. Meeting adjourns at 11:35a