

CROOK COUNTY MEDICAL SYSTEMS DISTRICT BOARD MEETING MINUTES OCTOBER 3, 2025

Meeting called to order, 11:01a by Board Chair, Sandy Neiman

Present: Sandy Neiman, Sharon Coleman, Brent Fowler, Robin Hibbard, Marlene Edwards, Legal -Kara Ellsbury, CEO - Micki Lyons, CFO -Cody Hartl, Infrastructure Director - Patrick Pollino

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Motion is made by Robbin Hibbard and seconded by Brent Fowler to approve the agenda with an addition of New Business item of 'signature cards for investment policy' to be reassigned. Motion carried.

APPROVAL OF MINUTES

August 25, 2025 Board Meeting

Motion is made by Robbin Hibbard to approve said minutes and is seconded by Brent Fowler. Motion carried.

GUEST PRESENTATION (Held)

FINANCIAL REPORT

Cody Hartl CFO, reviews August Dashboards. (Note attached handouts)

Long Term Care trended up.

Clinic Visits trended up.

Hospital Profits and Patient Revenue trended down.

340B and EBIDA remain strong. (To be continued)

GUEST PRESENTATION PRESENTORS John Reiners and Erin Weenum arrive with Leavitt Group, Health Insurance benefit proposal.

See Handouts. Cigna rates to increase more than the Leavitt group, proposal.

CONTINUED FINANCIAL REPORT per Cody Hartl CFO.

9/18/2025 received Vila's \$250,000 payment.

Operating and Net Income trends down, noting write offs and contract labor.

Cerner write off was \$93,000.

Cerner balance, reduced in August, to \$680,000.

Medicare denials were \$500,000, in October and was overturned.

Cash on hand remains tight, noting that the vendors are being paid down.

Collection of \$238,000 from Medicare settlement, August revenues remain down.

AR balance is \$7.6 mil

Adding a new Coder on Monday

Horizon has \$130,000 left. Notices have been sent out, and a final notice will be sent out before any accounts go to collections.

Checkbook line items reviewed. Three vendors remain in arrears.

Robbin Hibbard moves to accept the Financial report as given and Brent Fowler seconds the motion. Motion carried.

PAYROLL summary is reviewed. It's noted that there were three payrolls (Aug 1, 15, 29). Brent Fowler motions to ratify payroll and motion is seconded by Sharon Coleman. Motion carried.

BOARD OF TRUSTEES TREASURER'S REPORT - SHARON COLEMAN

Moorcroft Account \$6,077.69

Mil Levy \$129,678.91

Jumbo Account \$1,079,321.11

Motion by Robbin Hibbard and second by Brent Fowler to accept Board of Trustees Treasurer's Report. Motion carried.

CEO REPORT - MICKI LYONS

The facility phone system is up and running with success.

Podiatry appointments have been popular and will be monthly. A Podiatry nurse will be rotating through the clinics each Monday.

The search for an MD and Physical Therapist continues.

Investigation of adding Cardiac Rehabilitation and in house Sleep Studies is also in progress.

QAPI

LTC will continue with monthly meeting and a quarterly report. Organizing is scheduled Oct 14, 2025, and process will be revamped. Dr Waddell will be included.

Infection Control nurse is managing TB skin tests, handwashing and managing compliance and assessing needs.

AI has been worked on by Micki and Dr Waddell for two weeks and has been pushed out to the clinic providers. End goal will be all providers will be using/managing AI.

Currently the clinic check in and rooming times are being monitored.

Radiology is improving their repeats and have them down to 5% with 100% compliance on their half hour response time.

STRATEGIC PLANNING - INFRASTRUCTURE DIRECTOR

See Handouts

Motion was made by Robbin Hibbard and seconded by Brent Fowler, to approve Strategic Planning Leadership Team Proposal. Motion carried.

POLICY REVIEW

Conflict Resolution

Public Records Request

See draft handouts.

Discussion is had noting legal revision will be made before a vote on the conflict resolution policy draft.

Motion was made by Marlene Edwards to accept the Public Record Policy as presented and motion was seconded by Sharon Coleman. Motion carried.

OLD BUSINESS

Non Compete Law was changed in Wyoming. Micki will inform medical staff. This message will no longer need to be noted in contracts since it is a state law.

Long Term Care Rates are currently \$260/day. Our neighboring facilities are charging \$320-\$405/day. Our current Medicaid rate is \$305. Our current 4th quarter rate is \$315.03

Robbin Hibbard motioned to increase the daily rate to parity with Medicaid and notification to be the first week of December 2025. Motion was seconded by Brent Fowler. Motion carried.

NEW BUSINESS

Motion was made by Robbin Hibbard to approve the employee insurance plan, as present by the Leavitt Group. Motion was seconded by Brent Fowler. Motion carried.

It was moved by Brent Fowler, that the Investment policy account at the Sundance State Bank, signature card be updated with new signatures of Sharon Coleman and Robbin Hibbard. Motion was seconded by Marlene Edwards. Motion carried. Minutes, when approved will be provided to the bank, for signature change on that account.

EXECUTIVE SESSION

Motion to move into Executive session for purposes of discussion, accord Statute 16.4.405 legal advice, litigation, and personnel was made by Marlene Edwards and seconded by Robbin Hibbard. Motion carries at 2:40p

REGULAR SESSION RESUMES at 3:13p

Motion to adjourn made by Robbin Hibbard and seconded by Marlene Edwards. Motion carried and Meeting adjourned at 3:14p

**Minutes submitted by
Marlene Edwards, Secretary**