CCMSD Board Meeting June 26, 2025

Present: Trustees Sandy Neiman, Robin Hibbard, Marlene Edwards, Brent Fowler, Sharon Coleman. Legal -Kara Ellsbury. CEO -Micki Lyons. CFO - Cody Hartl. Infrastructure Director - Patrick Pollino. Financial - Casey Peterson LLC - Mark Lyons (virtually).

Meeting is called to order by Board Chair, Sandy Neiman, at 11:09a

NO PUBLIC COMMENTS

Motion to approve agenda by Robin Hibbard and seconded by Brent Fowler. Motion carries.

APPROVAL OF AGENDA

May 7, 2025 Special Meeting Minutes are read by Marlene Edwards, Secretary. Motion to approve minutes, is made by Brent Fowler and seconded by Sharon Coleman. Motion carried.

Motion to approve minutes from May 23, 2025 regular board meeting, by Robin Hibbard and seconded by Brent Fowler. Motion carried.

APPROVAL OF MEETING MINUTES

FINANCIAL REPORT

Cody Hartl CFO (Mark Lyons present, virtually) reviews May dashboards noting April dashboards are included in today's board packet. Long term care days are up and contract staff has declined. Clinic visits are up since March. Hospital days are decreased as compared to the last 5 months. The hospital inpatient and skilled days are decreased and the acute days are slightly elevated. Deductions for revenue were elevated with some write offs that were noted by Horizon that are contractural. Medicare accounts receivable allowance adjustments are in the May financials.
304B is stable at $35-40,000.
May 31 reflects a $174,000 balance on Vila's account. A request to refigure balance and monthly payment amount was made and will be revisited and a recheck on market interest will be reviewed.
Collections are at the top of the priority list. Medicare payment is due the end of June and is $495,576, to be paid when Medicare notifies the facility for payment. Revenues are noted to be down from April. Medicare collection this week was $312,000. Next week an expectation of $124,000 from Medicare and $58,000 from Horizon is noted. $210,000 is by in the que to be paid by Medicare and Medicaid within 14 days. It's expected that Horizon will be kept on at least two months. It is also noted that there is $405,000in private payment with no payment plan. Third and final payment demand letters have been sent out. It was also noted that the bus was recently sold. Credit card statements were also reviewed. Payroll was noted at $663,595.50.

Motion was made by Sharon Coleman and seconded by Marlene Edwards to approve the financial report. Motion carried.

MEDICARE SETTLEMENT

Estimated amount to be $600-$650,000.
Board of Trustees' account balance is $339,444.55. Discussion was had, regarding emptying the smaller jumbo account and adding to make $650,000.
Robin Hibbard moves to transfer funds from the jumbo account and the Board of Trustees account, not to exceed $750,000 to pay Medicare. Motion seconded by Brent Fowler. Motion carried.

LINE OF CREDIT AUTHORIZATION

Line of credit not persued , secondary to settlement.

BOARD OF TRUSTEE REPORT - SHARON COLEMAN

$500,504.70 balance
Mil Levy $194,213.55

Motion to approve Board of Trustee Report by Marlene Edwards and seconded by Brent Fowler. Motion carried.

CEO REPORT - MICKI LYONS

Wyoming Hospital Association meeting in Casper, Wy, was attended by Micki Lyons and Sandy Neiman. See Power Point handouts are enclosed.
Contract has been prepared and is out to Podiatrist. Planning on services one day per month and is advertised to start in August.
Kenda Huseby DNP, will be proving womens' health and mental health services, monthly at the Hulett Clinic.

QAPI

No new news.

STRATEGIC PLANNING

Micki Lyons, Patrick Pollino, Cody Hartl will be working toward information mid August to September. The previous plan will continue. Executive Leadership plans to reevaluate and bring information back to the board in October or November. Patrick Pollino is to bring summaries on planning all of this out, this week.

OLD BUSINESS

Discussion regarding raises, insurance, charge master was engaged. It was noted that there was a ten month review of the charge master. It was also noted that there are no automatic increases on any charges. Charges are adjusted, to cover increases, when our vendors/suppliers increase charges to us. No increases have been made last year or this year, so far. There was mention tgat CCMSD may look at increase of 7.5%, but that area facilities have had increases this year at 12%. Long term care currently bills at $260.00/day. It was noted that Medicaid is at $309.00/day and that long-term care rates could be raised to that rate.
Patrick Pollino reports that the air conditioning in the Sundance Clinic is out. There are three areas, lobby, reception area and back of clinic that are effected. PRE Corp checked the situation. Mini splits would cost $4,500 and $12,000 installed.
Provider AI Dictation was discussed, noting benefits of time saved by providers in order writing and charting, which would allow for more productivity.
Price Transparency was discussed as it is manditory and without a system in place, there may be fines assigned. These top three items are leading the facility priority list. They add up to approximately $57,000 and would be on the Capitol Expenditure List for Capitol Improvement. They would qualify for a depreciation list and would pay out over years at a slower rate.
Motion was made by Robin Hibbard and seconded by Brent Fowler to approve this plan. Motion carried.
Motion was made by Robin Hibbard and seconded by Brent Fowler to increase the Chargemaster by 15%. Motion carried with four yay votes and one nay vote.
Robin Hibbard made a motion to approve the final budget as proposed and Brent Fowler seconded the motion. Motion carried.

PROVIDER RECRUITMENT

Micki Lyons notes that an ongoing search for an MD provider continues. She notes that Moorcroft is in need of another provider as the PA will be retiring in early August. She is in current communication with a possible prospect and will continue that search. It would be best to have two fulltime providers in Moorcroft. This would promote coverage and assure productivity, especially in covering sick leave, education time and vacations.

NEW BUSINESS

CCMSD FOUNDATION

Currently, Sandy Neiman and Robin Hibbard populate that board and Sharon Coleman has volunteered to take the third position. Robin Hibbard made a motion to add Sharon Coleman to the CCMSD Foundation board and nominations to cease. Brent Fowler seconds the motion. Motion carried.

BOARD DISCUSSION

None offered

NEXT MEETING

Next Meeting to be July 31, 2025 at 11:00a. Sundance Meeting Room

EXECUTIVE SESSION

Motion made by Robin Hibbard to go into Executive Session for purposes, according to Statute 16.4.405 legal advise, litigation and personnel. Motion seconded by Sharon Coleman at 1:53p

RETURN TO REGULAR SESSION as moved by Marlene Edwards and seconded by Brent Fowler. Motion carried at 2:32p

Motion to adjourn the meeting by Robin Hibbard and seconded by Sharon Coleman. Motion carried, at 2:33p

Submitted respectively,

D Marlene Edwards
Board Secretary