

REGULAR MEETING OF THE CCMSD BOARD OF TRUSTEES, MAY 23, 2025

Those present: Trustees Sandy Neiman, Robin Hibbard, Brent Fowler, Marlene Edwards, Sharon Coleman (virtually). Legal-Kara Ellsbury. CEO-Micki Lyons. Financial-Casey Peterson, LLC, Mark Lyons (Virtually). Staff-Infrastructure Director-Patrick Pollino. CFO-Cody Hartl.

Meeting is called to order, by Chair Sandy Neiman at 11:07

NO PUBLIC COMMENTS

APPROVAL OF AGENDA

Motion was made to approve the agenda by Robin Hibbard and seconded by Brent Fowler.
Motion carried.

EXECUTIVE SESSION

Motion was made to go into Executive Session for purposes of discussion of personnel issues, by Robin Hibbard and seconded by Brent Fowler. Motion carried, at 11:09a.

RETURN TO REGULAR SESSION 11:50a

APPROVAL OF MINUTES

For meetings May 1, 2025 and Special Meeting May 7, 2025
Motion was made by Robin Hibbard and seconded by Brent Fowler to approve the minutes.
Motion carried.

FINANCIAL REPORT-CODY HARTL CFO

See attached reports. New hires to assist with billing/coding are being trained.
Checks continue to be issued to vendors, with some that are not providing product.
Continue to prepare for June Medicare payment.
Grants continue to reimburse for education of staff.
Payroll reflects increase in Contracts of travelers.
Motion was made, to approve payroll ratification, by Brent Fowler and seconded by Sharon Coleman. Motion carried.
Financials (excluding budget) were discussed (see attachments).
Motion to approve the financials, was made by Robin Hibbard and seconded by Brent Fowler.
Motion carried.

Budget discussion, see attached schedules.

Motion was made by Marlene Edwards to change check signature designee from Audrey Finn to Julie Zaato, and was seconded by Brent Fowler. Motion carried.

CFO's Capitol Expected Budget proposal was reviewed and it was moved by Robin Hibbard and seconded by Brent Fowler to accept the proposal. Motion carried.

BOARD OF TRUSTEES TREASURER'S REPORT-SHARON COLEMAN

See attached. Motion was made by Brent Fowler and seconded by Robin Hibbard to approve the Trustee Account. Motion carried.

CEO REPORT-MICKI LYONS

CEO continues to attend monthly Crook County Commissioners meetings where discussions are ongoing, regarding an EMS District formation or other possible pathways to aid in assisting with count EMS funding.

Sundance Fire Department had a walk through to orient volunteers. Plans were made for future updates.

Open House and Car show was May 16, 2025, and was well attended by staff and community.

Electrical walk through was done and there is a need for an electrical engineer walk through, for mapping. The collection of bids continue.

Radiology CT angio studies have started.

QAPI

Long Term Care identified gaps in documentation. Correctives were identified and provided to staff.

Clinics have improved their check in process and their follow up appointment process.

Trauma program has included a time-in and time-out for their CVA exams.

STRATEGIC PLANNING

OLD BUSINESS

Open House was completed with positive reviews.

Organizational Development, Patrick Pollino notes that onboarding and offboarding of information with

policy development continues.

Plans for an open house for the new provider are in progress.

NEW BUSINESS

Podiatry services are being discussed with a plan for services once a month.

It was moved by Robin Hibbard and seconded by Brent Fowler to recruit podiatrist to provide services once a month. Motion carried.

BUDGET

Patrick Pollino will be communicating with Kevin Hibbard regarding grants.

Projected Budget, see attached. Insurance cost continues to be discovered and wages will be set when those figures are known.

Costs were discussed regarding, room rates, charge master, clinic charges and procedures.

Wages, legal and contract labor, health insurance and current Mil Levy were all discussed.

Motion was made by Robin Hibbard to accept preliminary proposed budget and it was seconded by Marlene Edwards. Motion carried.

Robin Hibbard moves to continue the 3 Mil Levy and the motion is seconded by Brent Fowler.

Motion carries.

NEXT MEETING, 11a JUNE 26, 2025

EXECUTIVE SESSION for Litigation and Legal advise at 2:23p-2:45p

Motion was made by Robin Hibbard and seconded by Brent Fowler to move into executive session. Motion carried at 2:23p

MOVE INTO REGULAR SESSION 2:45p

Motion to adjourn by Robin Hibbard and seconded by Brent Fowler. Motion carried at 2:46p.