

Crook County Hospital District July 27, 11:06 @ Sundance Bank Meeting Room. Trustees: Mark Erickson, Sandy Neiman, Bob Richey, Ed Ray. Kara Ellsbury – Legal, Micki Lyons – CEO, Mark Lyons – Casey Peterson and Assoc. Lynn Hanzlik, Dan Qualkinbush by Zoom.

The meeting was called to order: by Mark Erickson @ 11:06 AM

No Public Comments

Change to agenda by Mark Erickson to add investments under old business, Micki would like to add Medical Approval for ER provider. Ed made motion to approve changes, Bob seconded. Motion carried. New Agenda approved.

June 29, regular meeting and Special Budget meeting July 10, 2024. Bob made motion to approve all minutes, Ed seconded. Motion carried.

Brent Fowler entered meeting.

Department head Lynn Hanzlik gave Clinic Manager who oversees Moorcroft, Hulett, and Sundance Clinics. Staffing is a consistent challenge. Trying to grow chronic care program, toenail program. Keep trying to include variety of community involved and interactive.

Wage is consistent factor, but wages are comparable with various facilities in area. Survey data was passed out and is being compiled by other company, results for staff are not back yet. Economy and location are a distinct problem. Discussion followed.

Biggest goal is to bring in patients and retain providers. Ed asked about allowing another provider at the Moorcroft Clinic. The future a possibility of mental health in clinics. Positions are posted.

Dan Qualkinbush reported on IT program moving forward. Managing IT for 7.5 years. We are on fast track to keep up with HR beings remote. Biggest concern is security, access in IT such as AI, Social attack, try to get information, we have a lot of training currently with Cerner, going forward he would like to invest in cyber security. In future need to invest user trainer as well, as well as do some upgrades to system. Chris and Patrick are overseeing EMR, Window users will have to activate secure log-ins, possible change minds of users they truly are secure in privacy. Currently have all the man power needed.

Mark Lyons explained fiscal year 23 ended really strong. There is also a new lay-out for graphs and cash statements. The hospital has seen a 10% increase over 2022. Some out patient IV Therapy in June. Volumes such as LTC are down, but this is a consistent factor in all areas for LTC. Out patient pharmacy costs have been adjusted in June. Sundance Clinics down slightly in June. Moorcroft slightly increased visits. Hulett down slightly in June. Charts only show on financials of visits that have been closed and coded.

Ambulance claims are now current on charges.

Hospital loss for the past year at \$736,000. For 2023. There are still numbers that needed to be adjusted for the audit. Question on cost of audit. Current is \$35,000.00 New contracts possibly around \$50,000.00

Days cash on hand up slightly from May. Estimated due from Medicare a standard that is set by Medicare, a exception has been applied for to Medicare, do not know if they will Grant. Income statement finished year with increase in net revenue.

Employee benefits in May were adjusted due to mistake on back areas. Those are now being adjusted, and brought up to date. Depreciation is up, Mark has gone in and cleared up and current. 2022 Audit not complete yet, so some things will be rolled out to depreciation schedule. Operating cost is breaking even.

Brent stated he had talked to Commissioners about increase in mill levy. One Commissioners is definite No the other 2 are a possible, depending on how presented. Brent stated he has talked to a lot of people and with his explanation they are buying in. Sandy stated that a lot of people are struggling currently, so this is something that will be worked through by board. Bob stated that we cannot finance specialty items, as they won't carry themselves. Mark Lyons there are companies that do the breakdown of expenses in mill levies.

Micki stated the check register is more detailed. Hoping it is more explanatory. Some questions were asked. AP is all current. AR is up again, because of ambulance charges that have now been posted. Payroll for the month of June totals are not correct numbers should be \$583054.53. Numbers will be corrected on reports.

Sandy made motion to ratify payroll for the month of June, along with accepting the financials for the hospital as presented. Bob seconded. Motion carried.

Trustee Financials: Bob stated bank balances are not what was presented, he presented up to date financials. There was mill levy payment of \$73914.71.

Balance in bank are as follows at end of June:

Payroll:	\$5516.67
General Fund	\$743150.20
Memorial	\$36378.26
Cost Report	\$314738.84
Grants	\$15234.92
Personal	\$12951.93
Trustees	\$876082.02
Construction	\$3284800.15
Lease Fin	\$665901.52

We will be adjusting the Lease Financing to see exactly what the pay off is instead of way currently listed.

Bob also stated he will get the information will get the Investment company to attend meeting. Sandy made motion to accept financials, Ed seconded. Motion carried.

QUAPI is reported quarterly: Each department head will have project

LTC will look into UTI

Sundance Clinic and LTC will work together in admissions and follow-ups

Acute Care: training Paramedics to learn safety program for handling patients. Comprehensive list will be developed to implement.

There will be a lengthy report in August meeting for July quarterly.

CEO Report- Micki Lyons we already have profitability reports, we are going to kill the Covid reports. June was a great month. For Xray and CT were consistently busy. MRI were less, Ultra sound not quite as busy.

Roof in Moorcroft is done. Next week the gutters and eaves will be done.

Foundation no report

Blake will be getting the steps, slab for clinic, MRI parking area ER entrance. Prints for all will be submitted.

Door Access: security access working on final plans, then will be submitted to the state. This is the door and badge access.

Patio: concrete floated. Gazebo is still coming. Plantings will be in fall or spring.

Hulett: Chris and Bob are working on music for lobby.

Part time summer help is stripping bi-fold doors, flag pole is now mounted on sign.

Old business: USDA up to date. It is progressing but there has been a long and difficult process.

Micki has trouble to get help to finish project. Brent will get a name to help Micki finish out.

Stake in ground for the complication of application August 15. 2023

Investing and statutes is very long so Kara sent us all that defines all areas and limitations of investments rather than print, because of length. Broader statute is ruled by the State statute.

Wyoming State Treasurer has web-site statutory requirements.

Wyo Class will be asked to attend the next meeting.

Questions on training, Kara stated very vague. The people need to complete training on financials investments. Question in on assuming office, possibly on each election.

Can be done on-line or in Cheyenne. Discussion on training

New business: Micki brought up the subject on charges in LTC. Mark Lyons that when we approved the budget of 7%. Do we want to have the daily charges increase 7% or do a study on viable costs around the area. After major discussion it was decided not to study all areas of charges which would take long time. Difference between LTC and Assisted Living were discussed. Bob stated that he always does a study for his company. Mark Lyons stated that he felt we were less cost that competing facilities. Sandy made motion to increase charges by \$10.00 per day. Ed seconded motion. Motion approved. Mark Erickson abstained from voting as personal involvement.

Micki was asked to set up meeting with Yellowstone Insurance. She will get done.

Micki asked for Board Approval of new provider on a PRN status. Provider name is Ronald Ray. Cliff note version was presented. 1-6 sifts a month, depending on vacations. Er schedule is already done through September. Mark Erickson made motion to Adopt the recommendation of the Credentialing committee. Bob seconded motion. Motion carried.

Next meeting is August 29, 2023. 10AM at Sundance Meeting Room.

Motion made to go into executive session of Wyo Statue 16.4.405 by Sandy seconded by Mark.
Motion approved.

Back into regular meeting @1:18 PM with no changes in Executive.

Motion made by Ed to adjourn meeting, seconded by Brent Motion to adjourn carried.

Respectfully submitted

Sandy Neiman

