

Crook County Medical Services District regular meeting was held March 24, 2023 @ 11:00 AM in the Sundance Meeting Room.

Trustees Present: Ed Ray, Sandy Neiman, Mark Erickson, Brent Fowler, Bob Richey. Micki Lyons – CEO, Kara Ellsbury – Legal, Mark Lyons – Casey Peterson, Kathy Lenz – Cynthia Loomis office, USDA – Lorraine, Director Pauley

Meeting was called to order at 11:04 AM by Mark Erickson, Bob Richey made motion to accept the agenda as presented, Brent seconded. Motion carried.

No public comments.

Minutes were approved as presented. Motion made by Bob Richey, Ed Ray seconded. Motion Approved.

USDA spoke: Lorraine asked about what we are planning, remodel or new.

Various questions were asked on all sides, land, modernizing, do reconstruction in stages. Anyone interested in obtaining a voice copy of meeting is welcome to request.

Current loan for remodel in Radiology is current. We make monthly payments.

Approximately cost of construction will be \$50 million or greater. Anything that is requested over \$5 million would have to be approved by national office.

Currently we are holding our own financially for Critical Access Hospital.

We have made some upgrades in various clinics.

Proforma would be required to submit anytime for a loan application.

55 rule for USDA for national office states we must be in compliance and cash positive meet criteria.

All discussions that are being done today are our first steps in questions, research, other than our prior architect drawings.

Brent asked about increasing mill levy, Lorraine explained that is down the road, a lot of paperwork needs to be prior.

Any location that is determined whether current or elsewhere. The land must be a 500 year flood plan free area.

USDA explained they have architect, legal, staff and consultants. So that would be beneficial to board. What must be started currently is a preliminary study.

Current debt capacity is a big factor for what the county can handle. The terms are based on useful life of building and equipment. No penalty for early payoff, can make extra payments if we want.

Whatever is looked at for location other than present, city sewer and water must be supplied. The city may apply for grants to supply to sewer and water, these could be separate from Block Grants. Monies available for lead removable in pipes at current time.

Lorraine suggested different ways to reach out to various individuals, to discuss current process. Bob Richey announced that our foundation is a 501-3- C we are listed as a public charity. Which makes everything totally deductible for IRS

There are various grants for equipment and supplies for the new hospital.

Our focus would be on CAH hospital. Various questions were asked concerning if the rules of participation would change. Questions were asked if two different states would create issue. As CMS controls these rules. States can help influence these rules. Crook County would have to maintain the CAH hospital status to maintain financial stability.

Director Pauley explained work force housing, various ways of combining loans with other agencies. Director Pauley also explained the new Farm Bill also has monies available for remodel. Various grants are available for renewable energy, farm bills.

Housing loans are also available for low income housing. Business loans are also available to help hospital supply housing for travelers

USDA has staff to assist with any technical assistance, or assistance on all applications.

Aaron Pratt of the Economic Development Association has various grants available also, web site is: [APRATT@EDA.gov](mailto:APRATT@EDA.gov).

Susan Bigelow is State Wide Grant writer for Counties.

Board thanked USDA for attending meeting and information.

12:35 regular meeting and agenda.

Micki gave update on Covid. Currently the state is in the Blue for 8 days. Micki, stated that in May the Covid ratings are to expire. So she will keep us dated.

Casey Peterson – Mark Lyons explained the financials for past month. We are at this time still at a loss, according to EBEDIA we are creating cash flow. Mark explained the front office has gone back and picked up ambulance billing that was not billed, that total was around \$200,000.00. USDA looks at total income including Mill Levy, currently we are at overall loss.

Vendor aging: a lot of bills were caught up at this time. We have only \$169,000.00 on books currently. Check run was just for \$65,000.00. There was a question on Crook County Fire billing, that billing was incorrectly billed prior, it is up to date. Billing is also for 5 year time frame.

Discussion on Bark Firm to bring web-site up to date.

Payroll for Jan is \$522418.25, February payroll \$507451.38

Sandy made motion to approve financials, Bob seconded motion. Motion approved including payroll.

Board of Trustees: Bob made a report on Trustee financials. He requested that he make inquiry in interest rate. Sandy requested he present the interest on all accounts. Bob did not have the bank statements, he will include this. Sandy made motion to approve Trustee financials, with exception of the mill levy, as not reported. Brent seconded. Motion carried.

CEO report – Micki stated she had some information on quotes for Moorcroft Clinic roof: #3 shingles that are all the Insurance will reimburse us for.

#4 Shingles: guarantee for 20 years \$50,000.00, metal roof if \$78,500.00.

Discussion held, as we are still after of months waiting on estimate from insurance. Cost were discussed, board is interested in more quotes.

Moorcroft Clinic Foundation: Blackburn Foundation has quoted the total fix of the \$72,000.00 and this was fixed. We also asked for a quote on piers, Micki has

made contact from Allied Construction who built clinic. He only offered to quote us to fix foundation. The foam will be \$72,000.00

Micki asked us who we would like to have listed on Western Union. It as requested by Zoe. Sandy is currently listed, so we will add Bob. At a later time, we were informed that instead of Bob we must add Mark. Paperwork will be done.

Hospital currently in the process of Health Wellness Draws, doing an awesome job.

Quapi: documents and review were discussed, we was decided that we will go back to the re view and schedule dates These will either be quarterly or yearly meetings. The web site will host what the site is and it will be around 35 pages. Documentation and oversight needs to be written. Monthly inclusion in agenda then we will have a annual meeting concerning

Micki will get us reports on Health Insurance.

US Bank—Lock box for Athena is now closed. Need new lock box for Evident, all signatures. View only is for whole board. CCMSD is for any current board to accept.

Moorcroft signatures are all finally complete. Brent had finished his in Hulett registration.

Kara asked that final foundation bylaws be signed. Listing will be done after the meeting.

Kara stated the EMS Resolution is still in progress.

Next meeting will be April 28, 2023 @ 11AM,. Sundance meeting room. Sandy asked if we would have preliminarily info on budget? Micki, Yes probably.

Motion was made @ 1:58 PM to go into Executive Session 16.4.405 for legal by Mark, seconded to Bob. Motion carried.

Back into regular meeting @ 3:10 PM.

Motion was made to adjourn @ 3:11 PM by Bob Richey, seconded by Brent Fowler. Motion carried.

Respectfully submitted:

Sandy Neiman

Secretary